

Holbrook Board of Selectmen  
Minutes of the Regular Session of  
Wednesday, March 8, 2017

Present: Matthew V. Moore, Chairman (Arrived at approx. 7:22 pm)  
Kevin J. Sheehan, Vice-Chairman  
Daniel F. Moriarty, III, Clerk  
Daniel R. Lee, Associate  
Richard B. McGaughey, Associate

In attendance: Timothy J. Gordon, Town Administrator  
Marjorie E. Godfrey, Assistant Town Administrator  
Luke McFadden, Fire Chief  
William Smith, Chief of Police  
Benjamin Ecord, Superintendent of Public Works  
Jeanmarie Tarara, Town Clerk  
Cynthia Brennan, Interim Council on Aging Coordinator  
Laurice Hedges, Animal Control Officer

The meeting was called to order at 7:00 p.m. by Acting Chairman Sheehan, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343.

MINUTES:

MOTION: By Mr. Moriarty, second by Mr. Lee, to accept the minutes of the regular session of Wednesday, January 25, 2017, as printed

VOTE: 3:0:1 (Mr. McGaughey abstained)

Mr. Gordon reported that:

- The MBTA has proposed the removal of the bus stop at South Franklin St. and Howard Ave. Residents in opposition should call the Selectmen's office and voice their opinion.
- On March 26<sup>th</sup>, Mr. Stephen Nott will present Washington and Hamilton, the Alliance that Forged America, sponsored by the Historical Society, at the Town Hall
- The re-zoning article for town meeting is almost ready for a joint meeting with the Selectmen, Planning Board and Zoning Board of Appeals, to be followed by a public hearing
- A surveyor and a title attorney have joined the effort in straightening out the Edgewood Park properties
- The right-side main entrance to the Town Hall has been improved with paint, carpet & ceiling tiles, completed by Public Works

Chief Smith introduced a new member of the Police Department who graduated from the academy on February 16, 2017 – OFFICER JUSTIN MURPHY. Town Clerk Tarara swore in the new officer. Chief Smith introduced two new Police Department INTERNS – Michael Chesney and Kate Lambert.

Mr. Robert Caparella, the owner of the property at 40 UNION STREET, and Mr. Paul Connors of Randolph were introduced. Mr. Caparella proposed adding a STAIRWAY connecting the Town Hall property to the property at 40 Union Street to alleviate the parking problem. There will be a licensing agreement drawn up. The property line is at the top of the wall between the two properties.

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MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen support the proposed stairway between 40 Union Street and the rear of the Town Hall property  
VOTE: 4:0

Mr. Gordon explained that Melanson Heath has been the Town auditors for many years, and recommended that the audit firm be changed to POWERS & SULLIVAN, LLC.

MOTION: By Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen authorize the Chairman to execute an engagement letter with Powers & Sullivan, LLC, for audit services for the fiscal years ending on June 30, 2017, 2018, and 2019, with an annual fee of \$33,500  
VOTE: 4:0

HEARING: Eversource Energy Walpole to Holbrook 115kV Reliability Project  
The hearing notice was read. The Town's attorney, Karis North, of Murphy Hesse Toomey & Lehane was not able to attend this evening. This hearing will be continued to the next agenda.  
Mr. Jack Lopes of Eversource was present and gave the background on the project, which includes installing a new 115kV line on the north side of the existing towers. They have gone through Conservation and state agencies and expect to begin construction in the fall.  
Ms. Elaine Hyland of Damon Ave. explained that she has been involved in learning about this project and the concerns of other towns the project will cross. She is concerned about the chosen route in Holbrook because of the vernal pool, wildlife, and endangered species in the Damon Ave. area.  
Mr. McGaughey, who lives on Pine Street, spoke about the trees that were promised previously, then cut down, leaving the stumps and putting in what looks like AstroTurf.  
Patricia Greely, from Weymouth Street, expressed concern that a sign near the Pine Street substation, denoting Cranberry Brook as an environmental concern, was taken down and needs to be put back up. Supt. Ecord will follow up on the sign.  
Selectman Moriarty asked if Eversource could be required to put up a bond for the project.  
Mr. Lopes said the project will be completed between late 2017 and late 2018, Monday – Friday, between 9:00 am and 3:00 pm. The areas over major streets will be done at night.

MOTION: At 7:36 pm, by Mr. Sheehan, second by Mr. Lee, to continue the public hearing on the Eversource Energy Walpole to Holbrook 115kV Reliability Project until the meeting on March 22, 2017  
VOTE: 5:0

HEARING: Building Association of William B. Dalton Post 137 American Legion, Inc. – Alterations of Premises and Change of Manager  
Mr. Paul Anastasio was present on behalf of the Legion Post.

MOTION: At 7:37 pm, by Mr. Moriarty, second by Mr. Lee, that the Board of Selectmen open the hearing on the application of the Building Association of William B. Dalton Post 137 American Legion, Inc., 777 Plymouth Street, Suite A, for Alterations of the Premises and a Change of Manager  
VOTE: 5:0

Mr. Anastasio explained that the members bar will be relocated to the front function room. The ABCC asked that this application be filed so that the application for an alcohol license in the name of The

Patriot Group, Inc. dba Liberty Public House and the alterations of the premises for the building can be approved simultaneously. In response to a question about the outstanding balance due the Police Department for details in July 2016, Mr. Anastasio responded that he will pay that bill in a week or two. Andy Best, the proposed manager, could not attend this meeting because he is out of state.

**MOTION:** By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen grant the request of The Building Association of William B. Dalton Post 137 American Legion, Inc., 777 Plymouth Street, Suite A, for the alterations as proposed in the application, and for the change of manager from Julie Basler to Andrew L. Best, contingent on the completion of the following:

- Approval of the Alcoholic Beverages Control Commission
- A certificate of insurance for workers' compensation insurance and the mandatory Liquor Liability Insurance
- Completion of all requirements of the Inspectional Service Department and the Fire Department
- A copy of the Fire Safety Inspection Certificate signed by the Building Inspector and Fire Chief
- A check in the amount of One Thousand Eighty-Five Dollars (\$1,085.00) for all 2017 license fees
- Payment of One Thousand Four Hundred Fifty-Five Dollars (\$1,455.00) for outstanding Police details from 2016

**VOTE:** 5:0

**MOTION:** By Mr. Moore, second by Mr. Moriarty, to close the hearing on the amendments to the All Alcohol Veterans Club License in the name of the Building Association of William B. Dalton Post 137 American Legion, Inc.

**VOTE:** 5:0

**HEARING:** Common Victualler's License for The Patriot Group, Inc. dba Liberty Publick House  
Mr. Paul Anastasio was present.

**MOTION:** By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen open the hearing on the application of The Patriot Group, Inc., dba Liberty Publick House for a Common Victualler's License at 777 Plymouth Street, Suite B

**VOTE:** 5:0

This license would allow the serving of food at the new restaurant. Mr. Anastasio explained that he plans to be open from 10:00 am to 1:00 am.

**MOTION:** By Mr. Lee, second by Mr. Moriarty, that the Board of Selectmen grant the request of The Patriot Group, Inc. dba Liberty Publick House for a Common Victualler's License at 777 Plymouth Street, Suite B, contingent on the completion of the following:

- Payment of the \$100 license fee
- A signed workers' compensation affidavit and a certificate of insurance for workers' compensation insurance
- Completion of all requirements of the Inspectional Services Department and the Fire Department

**VOTE:** 5:0

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen close the Common Victualler License hearing for The Patriot Group, Inc. dba Liberty Publick House

VOTE: 5:0

CONTINUED TOWN BY-LAW HEARING: Section 10 – Salary Administration Plan

MOTION: At 7:49 pm, made and seconded to re-open the hearing on Section 10 of the Town of Holbrook By-Laws – the Salary Administration Plan

VOTE: 5:0

Mr. Gordon explained that he recommends that:

- The maximum be increased to \$40,000 for the Animal Control Officer's salary for FY18.
- \*\*\* The maximum be increased to \$85,000 for the Principal Assessor's salary for FY18
- The Building Inspector be increased \$5,000 due to an increase in hours and workload.
- The PT Public Safety Dispatchers' maximum be increased to \$20 per hour, and the FY18 salary increased to \$17.91/hr.
- Chief Smith requested that the Special Officers be increased to \$20/hr. The maximum should be increased and the FY18 salary be set at \$20/hr.
- The Principal Assessor, Veterans' Agent, PWD Supervisor, Plumbing/Gas Inspector, Wiring Inspector, Sealer of Weights & Measures, Health Agent, Laborer, Principal Clerk PT, COA Coordinator, and Van Driver position salaries should all be increased by 2% for FY18

Mrs. Brennan explained that she has been in contact with other towns, and the staffing of the COA in Holbrook is extremely low in comparison to other area towns.

MOTION: By Mr. Moore, second by Mr. Sheehan, to amend the Salary Administration Wage & Salary schedule for FY18 by \*\*\*raising the maximum for the Principal Assessor to \$85,000.00, and reflect a 2% increase for the positions recommended, except \$40,000 for the Animal Control Officer, \$19,325 for the Building Inspector, \$17.91/hr. for PT Public Safety Dispatchers, and \$20/hr. for Special Police

VOTE: 4:0:1 (Mr. Moriarty abstained)

MOTION: At 8:02 pm, made and seconded, to close the hearing

VOTE: 5:0

Mr. Gordon said that he had a meeting with the developer of a potential 55 and up condo project on Weymouth Street with members of the Town Forest Committee. The condo project abuts the Town Forest. There is a parcel of approx. 31 acres of land the Town owns through TAX TITLE that the developer would like to add to the property he already owns for the project. He only needs about 6 acres for his development. He has offered to build a building with parking area for the Town Forest visitors. The parcel will be auctioned at a public auction with restrictions on the sale, and would be put back on the tax rolls if sold.

David Dingley, Chairman of the Town Forest Committee said that he was speaking as a private citizen, but that he was in favor of the project, and the access to the Town Forest the developer would create.

Mr. Gordon said Adam Fabian, a member of the Town Forest Committee emailed his support for the project. Ms. Patricia Greely asked that the auction be put off until after town meeting.

\*\*\* Page 4 was amended on May 3, 2017

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Department updates:

Fire Chief – the injured Firefighter is getting stronger every day.

Police Chief – HPD sponsored a blood drive with 28 donors. A Senior Citizen Police Academy will begin on April 12<sup>th</sup>.

Communications Director – The Next Gen 9-1-1 system is installed. A \$2,000 grant was received for car seats for families in need. Canton dispatch is moving forward. An Intermunicipal grant for Canton will allow the hiring of 2 new full time dispatchers in May or 3 part-timers. The Director is moving forward with an addition to the Public Safety Building for Dispatch.

Public Works Supt. – Bulky items and white goods will be picked up the week of March 20<sup>th</sup>. Street & sidewalk sweeping is being done, along with working in the parks and repairing pot holes and plow damage.

COA Coordinator – Thanked the PWD, Fire, Police and Board of Health for their assistance at the Council on Aging. She reminded everyone that there are NO dues collected to belong to the COA. She thanked those who volunteer their time to help out.

ADJOURN:

MOTION: At 8:40 pm, by Mr. Moore, second by Mr. Moriarty, to adjourn the meeting

VOTE: 5:0

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Kevin J. Sheehan, Clerk

Documents:

Minutes

Salary Administration wage schedule & by-law

Powers & Sullivan engagement letter

Eversource documents

American Legion alcohol application info

Liberty Publick House CV application